

# Quiet Water Homeowner Association

## Check/Reimbursement Request

Total Amount		\$	Receipts required for reimbursement	Date:	
Payable TO:					
Address:					
Check box if payment should be mailed			<input type="checkbox"/>		
Purpose of Expense (Required)					
Any request of more than \$100.00 must have prior Board approval.					
Budgeted Expense?	Yes <input type="checkbox"/>	Otherwise, please list fund number if known (see below for list)			

I certify that requested reimbursement is accurately submitted and that reimbursement for these charges has not been previously claimed.

I certify that I have reviewed this request for accuracy and believe that the request is reasonable and appropriate.

Requested by: \_\_\_\_\_

Approved by: \_\_\_\_\_

### List of Funds

Fund Name	Expense	Fund Name	Expense
<b>General Fund</b> <i>Common Area Operations</i>	5.1.001 General Work for Credit 5.1.002 Equipment Maintenance 5.1.003 Equipment Replacement 5.1.004 Garbage Disposal 5.1.005 General Fuel and Oil 5.1.006 Grounds Supplies & Rentals 5.1.007 Storm Damage Tree Removal 5.1.008 Small Equipment Purchase 5.1.009 Grounds Maintenance Contract 5.1.011 Landscaping General	<b>General Fund</b> <i>Recreational Area Operations</i>	5.1.506 Pool/Spa Supplies 5.1.507 Pool/Spa Maintenance 5.1.510 Tennis Maintenance
<b>LCA Funds</b> <i>LCA Expenses</i>		<b>General Reserve</b> <i>Reserve Transfers</i>	5.1.509 Pool/Spa Major Repair 5.1.511 Tennis Court Major Repair
LCA I	5.1.102 LCA I Maintenance 5.1.104 LCA I Repair/Replace	<b>General Fund</b> <i>Office Expense</i>	5.2.001 Copy – Duplication 5.2.002 Postage 5.2.003 Office Supplies 5.2.004 Telephone 5.2.005 Software - Maintenance 5.2.006 Office Equipment
LCA II	5.1.202 LCA II Maintenance 5.1.204 LCA II Repair/Replace	<b>Riparian Restoration</b> <i>Riparian Area Operations</i>	5.6.000 Restoration Contract 5.6.001 Plants and Trees 5.6.002 Materials and Supplies 5.6.003 Mileage 5.6.004 Riparian Wages/Work Credit
LCA III	5.1.302 LCA III Maintenance 5.1.304 LCA III Repair/Replace		5.6.005 Riparian Rental 5.6.006 Riparian Small Equipment
LCA IV	5.1.402 LCA IV Maintenance 5.1.404 LCA IV Repair/Replace	<b>General Fund</b> <i>Administrative Expense</i>	5.3.003 Annual Meeting Expense 5.3.005 Dues, Fees, Subscriptions 5.3.006 Director's Expense 5.3.009 Professional Services